

Oregon State Board of Examiners
for Engineering and Land Surveying

Obtaining Registration and the Continuing Professional Education Requirements in Oregon

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Purpose of Presentation

To discuss:

- Application/Registration Process
 - Path to registration
- Continuing Professional Development Requirements
 - The purpose of continuing education
 - How to complete the CPD Organizational form
 - Renewals and CPD Audits



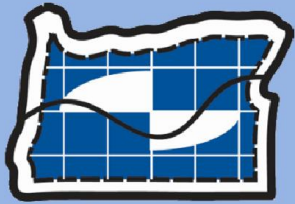
Who is OSBEELS?

The mission of the Oregon State Board of Examiners for Engineering and Land Surveying is to regulate the practices of engineering, land surveying, photogrammetric mapping, and water right examination in the State as they relate to the welfare of the public in safeguarding life, health and property.



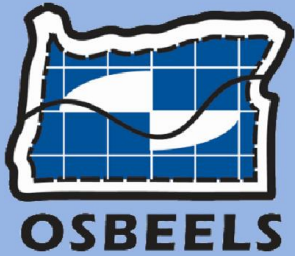
Who is NCEES?

- The National Council of Examiners for Engineering and Surveying (NCEES) is a national organization dedicated to advancing professional licensure for engineers and surveyors.
- It develops, administers, and scores the examinations used for engineering and surveying licensure in the United States.
- The Council's members are the engineering and surveying licensure boards from all 50 states, the District of Columbia, Guam, Northern Mariana Islands, Puerto Rico, and the U.S. Virgin Islands.



OSBEELS

Application/Registration Process



Senate Bill 297-A

Prior to SB297-A, individuals were required to:

- 1. Obtain the necessary qualifications to make application to take the fundamentals examination**
2. Receive approval to register to take the fundamentals examination
- 3. Pass the fundamentals examination**
- 4. Obtain the necessary qualifications to make application to take the professional examination**
5. Receive approval to register to take the professional examination
- 6. Pass the professional examination**



Senate Bill 297-A

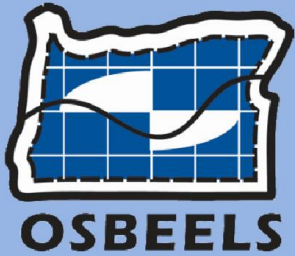
After SB297-A passed,

1. Individuals no longer need to make application to qualify for examinations first
2. Individuals are now able to obtain the necessary qualifications for registration, including sitting for the required examinations, in any order convenient, and prior to applying for registration with OSBEELS

Basic process:

- Complete Education
- Pass a Fundamentals Examination
- Obtain Experience
- Pass a Professional Examination

Individuals can simply register with NCEES, schedule their examination date(s), and take their examination(s)



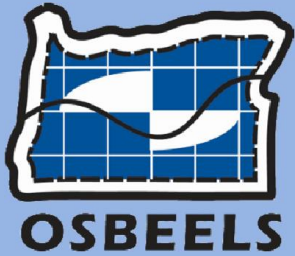
Intern Enrollment

For those who may be interested in becoming enrolled as an intern, the following must be completed:

- ✓ Pass a NCEES fundamentals examination
- ✓ Submit the Intern Enrollment Application

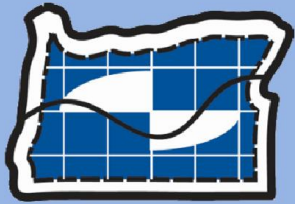
With enrollment, an enrollment number and wall declaration is issued that certifies an individual passed a fundamentals examination.

Intern Enrollment is not a requirement to become registered in Oregon.



Steps to Professional Registration

- ✓ Obtain the minimum education, experience and/or a combination of both as outlined in Oregon Administrative Rule (OAR):
 - 820-010-1000 for engineering
 - 820-010-2000 for land surveying
- ✓ Successfully pass a NCEES fundamentals examination
- ✓ Successfully pass a professional examination
- ✓ Complete and submit the Registration Application and supporting documentation to the OSBEELS office



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Continuing Professional Development Requirements



Continuing Professional Development

The purpose of professional development requirements is to demonstrate a continuing level of competency in registered professional engineers, professional land surveyors, professional photogrammetrists, and certified water right examiners.

Oregon Administrative Rule **(OAR) 820-010-0635** requires every registrant to obtain **30 professional development hours (PDH) units** during each **biennial renewal** schedule.

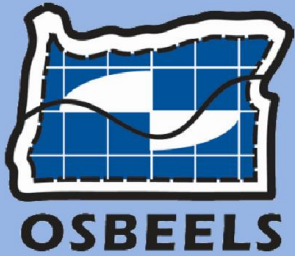


Oregon Administrative Rule

820-010-0635

Qualifying activities may include, but are not limited to:

- Successful completion of college courses;
- Successful completion of short courses, tutorials, correspondence, web based courses, televised and videotaped courses;
- Active participation in seminars, in-house courses, workshops, and professional conventions;
- Teaching or instructing a course, seminar, or workshop one time only. (This does not apply to full-time faculty teaching college courses);
- Authoring or co-authoring published papers, articles or books;
- Active participation in professional or technical society, committee, or board;
- Self study;
- Mentoring of engineering, land surveying, or photogrammetry topics to a nonregistered individual not under your supervision;
- Non-technical educational activities related to the registrant's employment;
- Developing, writing, or scoring an engineering, land surveying, or photogrammetric mapping examination for licensure or certification.

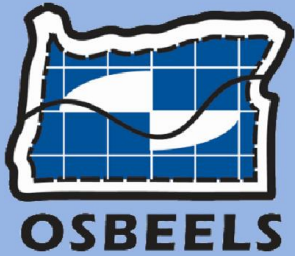


Oregon Administrative Rule

820-010-0635

Non-qualifying activities may include, but are not limited to:

- Regular employment
- Real estate licensing course
- Personal, estate or financial planning
- Personal self improvement
- Service club meetings or activities
- Equipment demonstrations or trade show displays
- Topics not relevant to engineering, land surveying or photogrammetry professions
- Enrollment without attendance at courses, seminars, etc.
- Repetitive attendance at the same course
- Repetitive teaching of the same course
- Attending committee meetings or general business meetings of any organization
- Taking professional or required examinations



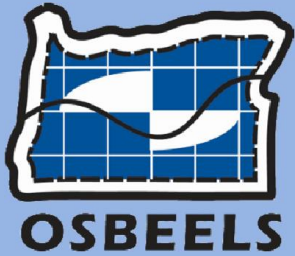
Continuing Professional Development

“In the event a registrant holds a license in another state that has a lesser PDH requirement than Oregon or no PDH requirement, the registrant will need to satisfy Oregon’s 30 PDH requirement to renew the Oregon license.”



Continuing Professional Development

“Multiple registrants. The number of PDH units required shall remain a total of 30 PDH per renewal period for persons who hold registration as an engineer, land surveyor, and/or photogrammetrist.”



CPD Organizational form

Record Totals	Total PDH Units for Biennial Renewal Schedule		Carry Over PDH Units from the Previous Biennial Renewal Schedule (OAR 820-010-0635)		Grand Total PDH Units Acquired to Obtain Active Status	
	
	From Date (Mo/Yr)	To Date (Mo/Yr)	From Date (Mo/Yr)	To Date (Mo/Yr)	From Date (Mo/Yr)	To Date (Mo/Yr)

Print Name					Registration Number(s)	
.....					
Signature					Date (Mo/Day/Yr)	
.....					



Supporting Documentation

Oregon Administrative Rule (OAR) 820-010-0635 requires that a registrant maintain their records for five years and when submitting the CPD Organizational form, ensure that it contains:

- ✓ Sponsoring organization
- ✓ Date
- ✓ Location
- ✓ Duration
- ✓ Instructor or speaker's name
- ✓ PDH units earned



Supporting Documentation

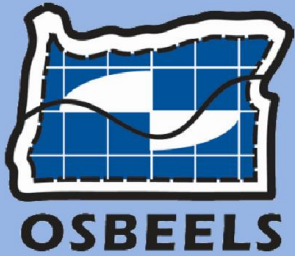
OAR 820-010-0635 (1)(e) requires that
*“Supporting documentation to verify the
PDH units recorded on the CPD
Organizational form must be submitted to
the Board office when requested to
participate in an audit. Supporting
documentation may include, but is not
limited to***”*



Audits

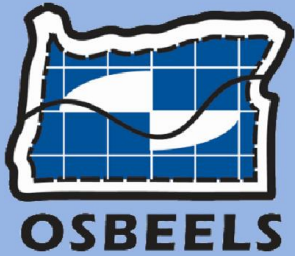
Registration Renewal Schedule

Last Name	Biennial Renewal Period	CPD Audit Period
A-F	01/01/2014 - 12/31/2015	01/01/2012 – 12/31/2013
G-K	07/01/2014 - 06/30/2015	07/01/2012 – 06/30/2013
L-R	01/01/2015 – 12/31/2016	01/01/2013 – 12/31/2014
S-Z	07/01/2015 – 06/30/2016	07/01/2013 – 06/30/2014



CPD Audit Success

- Respond to all audit letters in writing.
- If you no longer wish to practice, request retirement status before you become subject to an audit. If your registration becomes delinquent or is placed in retirement status after you've been selected for audit, you'll still have to comply with the audit.
- If you're notified that your PDH units are deficient, don't ignore the notice – Take action!
- Please be aware that you could be assessed a civil penalty or you may have your registration suspended for failing to meet your CPD requirements.



Rules to Know

- OAR 820-010-0635
- OAR 820-050-0010
- OAR 820-020-0015(7)



Navigating www.oregon.gov/OSBEELS



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Mission Statement



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Current Topics

Board Member Wanted!

The Oregon State Board of Examiners for Engineering and Land Surveying (OSBEELS) is seeking a Registered Professional Photogrammetrist. As per Oregon Revised Statute (ORS) 672.240, each PE, PLS or RPP Board member must be a resident of Oregon for at least three years immediately preceding appointing and have been practicing as a registered professional for at least five years since the date of the individual's initial registration.

Board meetings are held on the second Tuesday of each odd-numbered month and Committee meetings are held the second Thursday and Friday of each even-numbered month. Board members are eligible for per diem and reimbursements for actual expenses involved in carrying out Board business. For more information on the application process or the role of state Board members, visit www.oregon.gov/Gov/Pages/boards.aspx and follow the instructions provided.

Information

The Oregon Examiner

If you aren't receiving *The Oregon Examiner* by mail or email, you're missing out on important news about changes to laws and rules, upcoming events and various topics in the fields of engineering, land surveying, photogrammetry and water right examination. To start receiving *The Oregon Examiner*, please submit your physical mailing or email address to osbeels@osbeels.org.

CBT Information

As you may already know, the National Council of Examiners for Engineering and Surveying (NCEES) has transitioned to a computer-based testing (CBT) model for the administration of the Fundamentals of Engineering (FE) and Fundamentals of Surveying (FLS) examinations. There have been a number of changes associated with this transition. Please review the following for more information:

- [CBT Fact Sheet](#)
- [NCEES Examinee Guide](#)

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Finding Statutes and Rules



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Asking the Board a Question



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